



**Bluegrass Arabian Horse Association**

## **By-Laws**

### ARTICLE I – NAME

The name of the organization shall be: Bluegrass Arabian Horse Association

### ARTICLE II – VISION STATEMENT

To offer a rich and rewarding experience to people through involvement with Arabians, Half-Arabians, and Anglo-Arabian Horses.

### ARTICLE III – MISSION STATEMENT

- (1) To promote, stimulate, and encourage people to enjoy the experience of Arabians, Half-Arabians, and Anglo-Arabians for the purpose of sport, Companionship and recreation.
- (2) To foster and encourage good relationships between all fellow member Associations.
- (3) To promote educational programs (internal & external) on the outstanding Qualities of the Arabian, Half-Arabian, and Anglo-Arabian Horse.
- (4) To encourage the breeding, exhibiting, and ownership of the Arabian, Half-Arabian, and Anglo-Arabian Horse.

### ARTICLE IV – PURPOSE

- (1) This non-profit organization is formed and shall carry out such purposes As an organization described in Section 501(c)(4) of the Internal Revenue Code of 1986, as amended from time to time, or under the corresponding Provisions of any future United States Internal Revenue Law, as applicable, (The Code).
- (2) The word “he” or “his” whenever used in these By-Laws shall include the Feminine “she” or “her” as completely as it is set out herein.
- (3) In the event of dissolution, all assets, real and personal shall be distributed To such organizations as are qualified as tax exempt under Section 501 (c)(4) Of the Internal Revenue Code or the corresponding future provisions of the United States Internal Revenue Code.

## ARTICLE V – MEMBERSHIP

- (1) Membership shall be divided into the following types.  
Type “A”: Individual Adult Full Membership - includes AHA, Region 14, and Club dues. Included also is FULL Member voting privileges (1 vote).  
Type “B”: Individual Adult Associate Membership – Includes Club dues, Not eligible to serve on Board of Directors or vote in Elections.  
Type “C”: Individual Junior Full Membership - includes AHA, Region 14, and Club dues. Not eligible to serve on Board of Directors or vote in Elections, Eligible to hold Office and vote for Club Youth Board of Directors.  
Type “D”: Individual Junior Associate Membership – Includes Club dues, Not eligible to serve on the Youth Board of Directors or vote in Elections.
- (2) Application for Club Membership shall be on an official Club Membership form.
- (3) Dues for all Membership Types shall be reviewed annually by the Board of Directors
- (4) Membership information shall be maintained by the Organization Membership Secretary, who shall report Membership status at Club meetings.
- (5) Types “A” & “C” Adult and Youth Full Memberships are on a rolling calendar and are renewed as such. All Associate Memberships run January 1<sup>st</sup> through December 31<sup>st</sup>.

## ARTICLE VI – MEETINGS

- (1) The Organization shall have Board of Director and General Membership Meetings.
- (2) The January General Membership Meeting shall be designated as the Annual Meeting.
- (3) The Date, Times, and location of all meetings shall be expressed by e-mail, social media, and by the Organization's website not less than ten (10) days prior to the meeting.
- (4) There shall be no less than three (3) General Membership Meetings held annually.
- (5) There Shall be no less than three (3) Board of Directors Meetings held annually.  
Special Meetings may be called for by the Organizations President or a combined total of four (4) members from the Executive Board and Board of Directors at Large. Notice of a Special Meeting must be expressed not less than five (5) days prior to the meeting.
- (6) A Quorum is defined as one half of the Organizations Executive Board and Board of Directors at Large.

## ARTICLE VII – OFFICERS

- (1) The Executive Board shall consist of a President, Vice President, Treasurer, and a Secretary.
- (2) There shall be five (5) Board of Directors at Large.
- (3) Each Officer's term shall be for two (2) years.
- (4) Term limits shall be in place for both directors at large and for executive officers. No more than three terms shall be allowed for each position. After three consecutive terms, said officer may choose to run for a different position within the directors at large or executive officers. Term limits will begin upon elections in January of 2022.
- (5) An immediate past president will be an additional position to the executive officers and directors at large. The preceding president shall sit in this position until the next presidential

change. This position is a voting position and is expected to attend and participate in board meetings. In case of a tie or conflict, the current acting president shall determine the tie breaker.

#### ARTICLE VIII – ELECTIONS

- (1) Officers shall be elected by ballot vote cast by eligible Full Type “A” Members.
- (2) Executive Officers and the five (5) Board of Directors at Large shall be elected on alternating years.
- (3) All Executive and Board of Director at Large position Elections will be conducted during the Organizations Annual General Membership Meeting.
- (4) Members 18 years of age and older and who have been an active Full Type “A” Member for a minimum of twelve (12) consecutive months prior to the date of Elections, are eligible to run for the Office of Board Director at Large.
- (5) Board of Directors at Large Officers who have held their Directorship for a minimum of one (1) term and who have a Type “A” membership, are eligible to run for any of the organization's executive officer positions.
- (6) All Officers shall adhere to the objectives of the Organization.
- (7) All Officers shall perform and conduct themselves in a courteous and professional manner as representatives and spokespersons on behalf of the Membership, the Organization, Region 14, and AHA.
- (8) No Officer of the Organization may serve on the Board of any other AHA affiliated Club or Organization, other than at the Regional or National level. Exception to this shall be allowed for an office to be a board member of the KY based club, KAHABA, so long as KAHABA remains a breeder’s incentive club.
- (9) No later than thirty (30) days prior to the Organization’s Annual General Membership Meeting, the Executive Board shall appoint a Nominating Committee of no less than three (3) Full Type “A” Members.
- (10) No later than thirty (30) days prior to the Organization’s Annual General Membership Meeting, the Executive Secretary shall communicate to the Organizations Membership of the upcoming Elections and solicit Nominations. All Nominations must be received and receipt of said Nomination be acknowledged prior to the date of the Organizations Annual Membership Meeting. All Nominations will be forwarded by the Executive Secretary to the Nominating Committee prior to the Annual Membership Meeting.
- (11) Additional Nominations will be accepted by the Nominating Committee at the Annual Membership Meeting from the Floor pursuant to Nominee meeting the above Article VIII, Sections #4 and #5 requirements.
- (12) The Election of the Organizations Youth Executive Board of Directors positions (President, Vice President, and Secretary) adhere to the same requirements as so stated in Article VIII, as so applicable.

#### ARTICLE IX – EXECUTIVE OFFICER DUTIES

- (1) President: The President shall preside at all Organization Meetings of both the Board of Directors and the General Membership. He (She) shall be the Executive Officer of the

Organization. He (She) shall appoint all Committees by virtue of His (Her) Office with final approval from the Board of Directors. He (She) shall be an Exofficio Member of all Committees, with the except of the Nominating Committee. He (She) shall perform all duties required of the President as outlined by these By-Laws or delegated by the Board of Directors.

(2) Vice President: The Vice President shall perform the duties and exercise the powers of the President in His (Her) absence. He (She) shall perform any other duties as directed by the President or the Board of Directors.

(3) Secretary: The Secretary shall be the custodian of all document and records of the Organization, record, maintain, and distribute minutes of all Board of Director and General Membership Meetings. Shall communicate the Organizations information to the General Membership. Shall keep, maintain, and Report Membership records as the Membership Secretary. Shall perform any other duties as so directed by the President or the Board of Directors.

(4) Treasurer: The Treasure shall receive and maintain all monies, securities, or assets belonging to the Organization. Shall keep records and report of all financial activities at all Board of Director and General Membership Meetings. Shall provide the Board of Directors an itemized detailed Financial Report at the end of the Fiscal Year. Shall disperse all Organization funds with authorization of the Board of Directors. Shall issue all routine and regular business checks on behalf of the Organizations day-to-day business. All checks, drafts, notes, and any other types of payment issued in the name of the Organization, shall be deposited in the name of the Organization. There shall be three (3) Board of Directors authorized on all Financial accounts (President, Treasurer, and a Director at large).

#### ARTICLE X – VACANCIES

(1) Vacancies on the Board of Directors (excluding the President) shall be filled by a majority vote of the remaining Directors for the balance of the vacant Directors term. The President shall notify the Board of Directors upon notice of said vacancy. The Secretary shall communicate to the General Membership of said vacancy, any interested parties must submit in writing with in thirty (30) days of issuance of said notification their expressed interest in the position. Upon receipt of interested parties, the Board of Directors will within thirty (30) days meet and select a Member to fill the vacant Director position. The Appointee shall serve the remaining unexpired term of the Director they are replacing.

#### ARTICLE XI – REMOVAL

(1) A member of the Board may be removed from office with just cause by a resolution adopted by a 3/4 majority vote from the Executive and Board of Directors at Large. Membership of any Member of the Organization may have their membership cancelled or suspended for any act that is determined by the Board of Directors to be detrimental to the Organization by a 3/4 vote of the Board of Directors. Notice of any resolution shall be communicated to the Secretary by written notice, then communicated to the Board of Directors a minimum of thirty (30) days prior to acting upon said resolution.

#### ARTICLE XII – COMMITTEES

- (1) The business affairs of the Organization and Committees, Sub-Committees, and Committee Chairs shall be under the direction and approval of the Board of Directors.
- (2) The president shall, with approval from the Board of Directors, establish standing committees as He (She) deems necessary to effectively and efficiently conduct the business, education, improvements, and social affairs of the Organization. These Committees shall function on behalf of the Organization.

#### ARTICLE XIII – FUNDS

- (1) The Board of Directors may on behalf of the Organization accept contributions, gifts, bequests whatsoever for the general and specific Charitable purpose of the Organization.
- (2) All funds received to the Organization shall be deposited on behalf of the Organization.

#### ARTICLE XIV – MISCELLANEOUS

- (1) All meetings will be governed by Roberts Rules of Order.
- (2) These By-Laws may be amended, repealed, or additions thereto adopted by a majority of the Board of Directors vote.
- (3) The Board of Directors shall review the By-Laws Annually.
- (4) Revised By-Laws shall take effect and published no later than thirty (30) days post ratification.

ORIGINAL: November 4<sup>th</sup>, 2004

LAST REVIEWED: January 7, 2021